

# harriett and joel

## *Wedding Invitation Information Form*

The information entered on this form will be used to create an initial draft of your invitations.

Please leave blank any information not required / you do not wish to include.

If you have any questions, please email [hello@harriettandjoel.com](mailto:hello@harriettandjoel.com)

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Name / Address

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Contact Number / Email

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### *Day Invitation*

Who's sending the invitations? (couple / 'together with their parents' etc.)

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Your name(s), as you would like them to appear on the Invitations (eg. first names, or full names).

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Where is the wedding ceremony taking place? (the church or venue address)

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What is the day, date, and time of the wedding? Please include the year.

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Where is the wedding reception taking place? (venue name and address)

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Where should people RSVP to? (the address including postcode, and/or contact number/email).

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### Accommodation Information (if applicable)

Are you offering guests accommodation, or are you giving guests the option to choose from local hotels?

Please give details below.

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### Gift Information (if applicable)

Are you asking for gifts/donation to a honeymoon/charity etc. Please give details below.

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### Food / Menu Choice Information

Do you require any allergy/dietary information from guests? Please give details below.

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### Additional Information

Do you have any additional information you need to tell your guests? e.g. Are children invited to your celebrations?  
Can guests visit a wedding website? Are you having any pre/post-wedding celebrations? Can guests request a song  
to be played during the evening etc.

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## *Evening Invitation*

*Most information will be the same for both day/evening guests but you may not wish to include as much detail on the evening invites. However we will require some different information.*

What time should evening guests arrive?

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Where should people RSVP to?

(for evening guests you may want to just give an email/phone number rather than a full address).

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Should we include the following information? (please tick if required)

☐ Accommodation      ☐ Gift      ☐ Menu Choice

Other information to be included:

No children / wedding website / song request etc.

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Anything else we need to know or include?

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