

# harriett and joel

## Wedding Invitation Information Form

The information entered on this form will be used to create an initial draft of your Invitations.

Please leave blank any information not required / you do not wish to include.

If you have any questions, please email [hello@harriettandjoel.com](mailto:hello@harriettandjoel.com)

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### **Name / Address**

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### **Contact Number / Email**

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### **Day Invitation**

Who's sending the invitations? (couple / 'together with their parents' etc.)

Your name(s), as you would like them to appear on the Invitations:

Where is the wedding ceremony taking place? (church / venue address)

What is the day, date and time of the wedding? Please include the year.

Where is the wedding reception taking place? (venue name and address)

Where should people RSVP to? (address including postcode and/or contact number/email)

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### **Accommodation Information (if applicable)**

Are you offering guests accommodation, or are you giving guests the option to choose from local hotels?

Please give details below.

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**Gift Information (if applicable)**

Are you asking for gifts/donation to a honeymoon/charity etc. Please give details below.

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**Food / Menu Choice Information**

Do you require any allergy/dietary information from guests? Please give details below.

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**Additional Information**

Do you have any additional information you need to tell your guests?

e.g. are children invited to your celebrations? Can guests visit a wedding website? Are you having any pre/post-wedding celebrations? Can guests request a song to be played during the evening etc.

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**Evening Invitation**

Most information will be the same for both day/evening guests, but you may not wish to include as much detail on the evening invites. However, we will require some different information.

**What time should evening guests arrive?**

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**Where should people RSVP to?**

(for evening guests you may want to just give an email/phone number rather than a full address).

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**Should we include the following information? (please tick if required)**

☐ Accommodation      ☐ Gift      ☐ Menu Choice

**Other information to be included:**

No children / wedding website / song request etc.

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**Anything else we need to know or include?**

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